



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION
(IT DEPARTMENT)

O/o The VC &MD
RTC House, Vijayawada.
Dt.02.09.2021.

Lr.No:DyCMIT/Finance(9.2)/2021-22

To
Dy Chief Mechanical Engineer (C&B),
RTC House,VJA.

Sub: CIS: Finance Module – Creation of logins and hierarchy for generation of invoices for implementation of CIS in Head Office-Reg..

With reference to the above subject this is to inform you that the TCS team is developing the logic for integrating the legacy procedure in CIS. For this purpose, the invoices are to be generated at C&B section and they have to be validated and audited in CIS finance module by the TCS team for testing.

In view of this, it is requested to submit the details of employees involved in generation of invoice in your department for creation of login and password and the approval hierarchy to be mapped in CIS. Pl submit as per the below proforma :

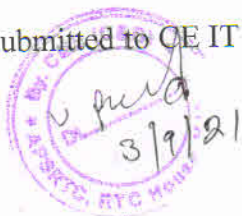
Sl no	Name	Staff no	Designation	Department	Approval Hierarchy

Note: The employee who initiates the process is initiator. Supervisor will approve and forward to officer. From the officer login, invoice will be sent to finance.

You are requested to submit the data on 6.9.2021 for forwarding the same to TCS team for creating the logins in CIS and necessary training will be imparted to the above employees for generation of invoices.


Dy . Chief Manager IT

Copy submitted to CE IT for favour of information pl.





ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION
(IT DEPARTMENT)

O/o The VC &MD
RTC House, Vijayawada.
Dt.02.09.2021.

Lr.No:DyCMIT/Finance(9.1)/2021-22

To
Controller Of Stores (C),
RTC House, VJA.

Sub: CIS : Finance Module – Creation of logins and heirarcy for generation of invoices for implementation of CIS in Head Office-Reg..

With reference to the above subject this is to inform you that the TCS team is developing the logic for integrating the legacy procedure in CIS . For ths purpose, the invoices are to be generated at SPD and they have to be validated and audited in CIS finance module by the TCS team for testing.

In view of this, it is requested to submit the details of employees involved in generation of invoice in your department for creation of login and password and the approval hierarchy to be mapped in CIS. Pl submit as per the below proforma :

Sl no	Name	Staff no	Designation	Department	Approval Hierarchy

Note: The employee who initiates the process is initiator. Supervisor will approve and forward to officer. From the officer login, invoice will be sent to finance.

You are requested to submit the data on 6.9.2021 for forwarding the same to TCS team for creating the logins and necessary training will be imparted to the above employees for generation of invoices.

Dy . Chief Manager IT

Copy submitted to CE IT for favour of information pl.



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